

MOUNTVIEW

Job Description

JOB TITLE:	Generation Next Facilitator
RESPONSIBLE TO:	Participation Administrator and Participation Manager
WORKS CLOSELY WITH:	Participation Team Duty Management Team

Mountview's flagship programme for young people, **Generation Next** offers confidence and skills-building workshops for young people aged 6 – 18, mainly on Saturdays, in school term-time. A bursary scheme supports access to this initiative. We are currently looking to expand our pool of freelance facilitators in advance of autumn 2024 term. We are particularly interested in hearing from teachers of acting, musical theatre, singing and dancing and are always open to discussing the possible addition of activities we don't currently offer on the programme.

PERSON SPECIFICATION

Mountview expects that someone who is suitable to work with young people will be:

- Passionate about creating safe environments where young people can be creative.
- A good listener and an effective communicator.
- Proactive and attentive regarding the safety of young people.
- Calm, patient and confident.
- Good at building working relationships with others and being part of a team.
- Able to see and consider different perspectives and lead diverse groups of young people.

KEY RESPONSIBILITIES

- Plan and deliver workshops for young people.
- Imaginatively encourage young people through exercises and games.
- Provide training and skills-building in relevant areas.
- Guide young people in generating original material where appropriate.
- Take attendance records at each session and flag continuous lateness or absence to the Participation Administrator for follow-up.
- Equip yourself with source materials for workshops, with support from the Participation Administrator, ensuring timely printing requests.
- Ensure spaces are safe and suitable for workshops on entry.
- Be responsible for the safety and welfare of young people attending workshops – following Mountview's Safeguarding and Child Protection policies and procedures.
- Involvement in the planning, facilitation and delivery of showcase performances.
- Liaise with other departments in the building to ensure smooth running of Generation Next.
- Attend termly training and feedback sessions led by the Participation department.

Generation Next runs in three terms of ten weeks alongside the academic calendar with a break of one week in the middle of each term.

Autumn term dates: Sat 21st Sept – Sat 30th Nov 2024 (half-term break – 2nd November)

Facilitators are required to be able to commit to the project for the whole term, to ensure consistency for the young participants.

If you are interested in joining the Generation Next team, please send your CV and a short note about your area of expertise and experience of working with young people to generationnext@mountview.org.uk for consideration.